

## Lauder Primary School Nursery - A Typical Day - Extended Hours

Every day within the nursery is unique. The following is only a guide to let you know what may be happening throughout the day. We like to have some routine, however we are always flexible and adapt to what is happening on any particular day.

8.30 am	Children arrive. Staff open nursery inner door. Children self-register using their snack cards and head off to explore and play in the nursery room. This is a time for parents/carers to pass on any messages to staff about their child. If needed, a quiet word can be arranged in the nursery office.
8.40 am	Group time - Children go into their groups (either yellow or purple) for some group time. This is a time where children can build relationships with their keyworker or the other children in the group. The register is also taken at this time, so that we can account for all the children in the nursery. This gets cross referenced with messages from the office and the self-registration that the children participate in upon arrival.
9 am - 11.15 am	<p>Free play - this is a time for the children to choose what, who and where they would like to play either in the nursery playroom or the garden area. Depending on the weather the children quickly become independent in getting changed into suitable clothing; wet suits, wellies, jackets, or sunhats! When moving around the children are encouraged to leave the area prepared for the next person before moving on.</p> <p>Whilst at play the children are supported by the staff team who will be observing the children, so they can support the child's development and plan next steps.</p> <p>We offer the children snack on a rolling basis. This is to enhance independency for the children. The children are able to choose when they would like to eat snack. They have a routine built into their session which includes serving for themselves, tidying up and washing their dishes. We do put all the dishes through the dishwasher at a later time before they are used again!</p>
11.10 am	Group time - children wash their hands while singing songs, reading stories or sharing what they have been up to.
11.20 am - 11.30 am	Nursery doors will open for pick up/drop off - some children will go away or arrive at this time. Again, this is an ideal time for parents to have a quick chat with a member of staff.
11.30 am	Lunch time - Children go along to the lunch hall with the nursery staff. Lunches will have already been ordered using a system called ParentPay. The children are encouraged to be independent in setting their place with cutlery, plates and cups. They help serve their chosen meal and are encouraged to eat by nursery staff members. Children may bring their own packed lunch.
12.15 pm	Once their group is finished the children make their way back to the nursery ready for further free flow play within the nursery environment.

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12.40 pm	Brush teeth - as part of the 'Childsmile' programme, the children are encouraged to brush their teeth. Staff use this opportunity to develop the children's skills in self-help, singing, colour recognition, counting etc.
12.45 pm	Group time - Some children go home at this time. The children gather and have a story, sing songs, tell others about their time, play a group game, etc before getting prepared for their afternoon.
1.00 pm	The register is taken at this time, so that we can account for all the children in the nursery. All the children self-register with their snack cards.
1.00 pm - 2.40 pm	Free play - this is a time for the children to choose what, who and where they would like to play! Again, in the afternoon we offer the children snack on a rolling basis.
2.40 pm	Group time - All the children get ready to go home at this time. The children gather and have a story, sing songs, tell others about their time, play a group game, etc before getting picked up for the day.
2.50 pm	<p>Nursery doors open, ready for the children to get picked up. Parents collecting older siblings from the school should collect their nursery child first. We operate a one-way system at pick up times. You will be encouraged to come in one nursery door and out the other door. This minimises the flow of bodies and relieves congestion.</p> <p>This is a time is when staff are available for parents who may have a question or wish to pass on any information.</p> <p>We have trays located at the exit door where your child may have placed some work. Please ensure you check the trays on your way out.</p>
3.00 pm	Nursery ends.