



Responsible Use of the Computer & Internet Agreement

Computers and the internet are an important and useful educational tool in the lives of today’s learners. In order that their use is valuable and appropriate, they must be used in a responsible and safe way. For these reasons, the following Rules and Responsibilities must be agreed to and signed by all pupils and their parents/guardians.

	<p><u>I must always ask for permission from my teacher</u></p> <p>I will always ask permission from my teacher before using the internet or email. I will only visit websites listed on the school’s own website or sites that my teacher has given me permission to visit. I will not use floppy disks, CD ROMS or a pen drive unless I have permission from my teacher. I will be sensible when I am printing documents to ensure I am not wasting paper or ink. I will not use the computer at playtime, lunchtime or after school, without permission</p>
	<p><u>I will respect people’s privacy and protect mine</u></p> <p>When logging on I will only access my own files or those approved by the teacher. I will not use the school’s Internet or e-mail facilities to;</p> <ul style="list-style-type: none"> o Give out anyone’s address or telephone number. o Send photographs or images of anyone. o Arrange to meet anyone unless my parent(s), guardian(s) or teacher has/have given permission. o Gamble, bet or signup/enter in to any agreements. o Threaten, intimidate or bully anyone. <p>I will always tell my teacher if I receive any messages or see things which make me feel unhappy or uncomfortable. I will only e-mail people I know and/or who my teacher has approved.</p>
	<p><u>I will always work responsibly</u></p> <p>Any messages I send will be always be polite and sensible. I can use the computer at Golden Time but must only visit websites that are listed on the school’s own website. I understand that the school or the Education Authority may check my computer files or may monitor the Internet sites which I visit. I understand that I may have the privilege of using the computer taken away from me if I deliberately break the rules which I sign up to. I will only use the school’s computers for school work.</p>

Child’s Name:
I have read through the Pupil Rules & Responsibilities.
Parent’s signature:
Pupil’s signature: