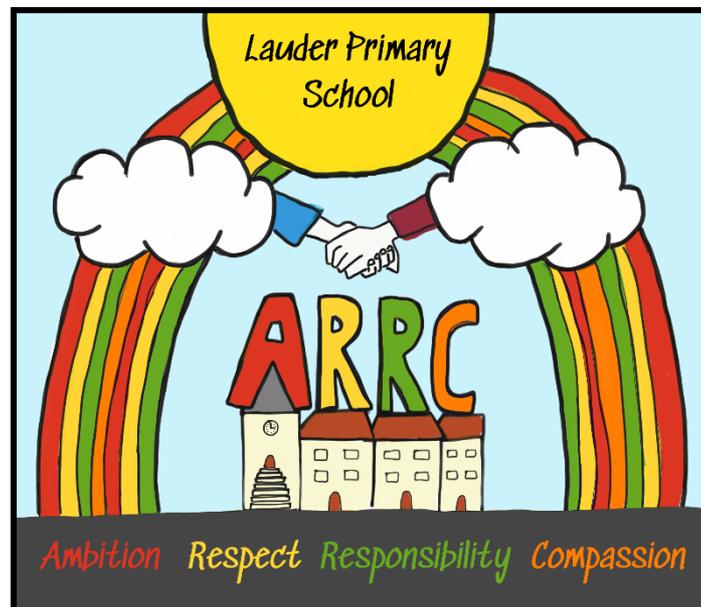


# COST OF A SCHOOL DAY

As a school, we continue to be committed to ensuring that every child at Lauder Primary School has equal access to all opportunities available to them, regardless of financial position.

\*\*\*\*

This leaflet outlines some of the many ways we help to support all our learners and families within Lauder Primary.



*“Promoting a culture of excellence that supports and challenges every child to achieve their potential.”*

## **School Clothing**

We will send an electronic link to Clothing Grant application forms in one of our first Newsletters along with the offer of sending paper forms home. Office staff will offer to help anyone who may need assistance completing the forms.

We will positively promote the wearing of the school uniform to create a school identity. The only school branded item we will ask pupils to wear is the school sweatshirt/cardigan/jumper which can be purchased with our logo from Border Embroideries.



We have created an Eco-uniform Shop (pre loved) which is located in the janitor's office. Parents are welcome to pop in at any time to have a browse and help themselves. If a child regularly comes to school without uniform we will provide uniform items and PE kit.

We will keep 'dress down' days to a minimum and consider carefully the theme to ensure no additional cost to parents. These days will always be donation only and no one will be excluded from taking part.

## **Food & Snacks**

We will provide an electronic and/or paper version of Scottish Borders Council Free School Meals. Office staff will offer to help anyone who may need assistance completing the form.

We will keep a stock of cereal bars/biscuits/cups in the school office for any child who complains of feeling hungry or thirsty.

If a child's parents have not booked a lunch on ParentPay and they do not have a packed lunch, we will always provide a school lunch. If a child regularly does not have lunch booked and paid for, we will contact the family to discuss and cover the costs of lunch for an agreed period.



We are aware that it can be difficult for parents to meet the cost of nursery snack. If this is the case, please speak in confidence to one of the nursery staff who can support you with this.

## **In school/Out of school learning**

We will provide the essential stationery items in the classroom that pupils can use.

All staff will bear in mind when setting out of school tasks/homework that not all children will have access to a computer, internet, arts and craft materials etc. Staff should ensure that all children are given or offered the resources they need to complete a task.

Our library volunteers will provide a lending library two lunchtimes per week and will arrange book swap days to promote easy access to reading material.

Any after school clubs which are organised and run by us will be free for all pupils other than the occasional transport contribution.

## **School, Trips & Activities**

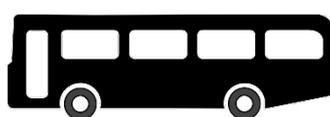
We will always use ParentPay to pay for trips or events whenever possible, to ensure privacy.

Where a trip or activity (apart from P7 residential) does have a cost attached we will ask parents for a 'donation' towards the cost. Parents who are in receipt of free school meals or clothing grant will not have to pay the 'donation'.

For the P7 residential we give the parents 18 months to pay in instalments to help spread the cost. In addition we will look at any requests for financial help and use the Doughty Trust and local charities to support families. We will always negotiate with families, a payment plan, which can go on beyond the date of the activity/event.

We will always give parents as much notice as we can of activities and trips to allow time to save and pay.

For trips where children may require specific items of clothing e.g. waterproof trousers, we will source or lend to the pupils who may require them.



## Contact Us

A link to the form for free school meals and clothing grant is below. Paper copies are available at the school office.

[https://www.scotborders.gov.uk/info/20040/clothing\\_meals\\_and\\_transport?480/free\\_school\\_meals\\_and\\_help\\_with\\_schoolwear](https://www.scotborders.gov.uk/info/20040/clothing_meals_and_transport?480/free_school_meals_and_help_with_schoolwear)

Contact us for any help in filling out applications for free school meals and clothing grants or any other advice we can provide.

All enquiries to us are under the strictest confidence.

Mr Alan Vannan  
Headteacher  
Allanbank Gardens  
Lauder  
TD2 6AD

Phone: 01578 722 346  
Email: [justine.archenhold@scotborders.gov.uk](mailto:justine.archenhold@scotborders.gov.uk)  
Web: [www.lauder.scotborders.sch.uk](http://www.lauder.scotborders.sch.uk)

